

REQUEST FOR PROPOSAL (RFP)

Online Curriculum Provider

St. George Academy, Utah

I. INTRODUCTION

St. George Academy is seeking proposals from qualified online curriculum providers to deliver a comprehensive, standards-aligned, and accessible educational program for students in grades 7-12. The selected provider must align with Utah's state standards and support the Academy's focus on rigorous, accelerated learning pathways.

II. SCOPE OF SERVICES

1. Curriculum Alignment - Courses must align with Utah Core Standards and graduation requirements.
2. Curriculum Content - Engaging, high-quality course materials supporting diverse learners.
3. Leadership Courses - Ethical decision-making and problem-solving skills.
4. Project-Based Learning (PBL) - Hands-on, real-world projects.
5. Course Delivery - Asynchronous and synchronous learning models.
6. Parent Support - Resources and training for parents.
7. Student Accommodations - Compliance with IEPs, 504 plans, and ELL support.
8. Advanced Coursework - AP, concurrent enrollment, and honors courses.
9. Mentor Training & Evaluation - Professional development and assessment.
10. Student-Instructor Ratio - Maintain optimal ratio for personalized learning.
11. Mentor Qualifications - Utah-licensed educators with subject expertise.
12. Onboarding & Orientation - Comprehensive student and family orientation.
13. Technology & LMS - Secure and user-friendly Learning Management System.
14. Data & Analytics - Real-time student progress tracking.
15. Accreditation - Courses must meet NCAA eligibility requirements.
16. Student Support Services - Academic advising and career counseling.
17. Marketing & Outreach - Enrollment strategies and community engagement.
18. Compliance & HR Policies - Adherence to state and federal regulations.
19. Hiring & Recruitment - Background checks and qualified instructional staff.

20. Security & Data Privacy - Compliance with FERPA, COPPA, and other laws.

III. PROPOSAL SUBMISSION REQUIREMENTS

Interested vendors must submit a detailed proposal including:

- Organizational background and experience.
- Course catalog and curriculum alignment documentation.
- Technology infrastructure and LMS details.
- Student support services and accessibility measures.
- Pricing structure and service agreements.
- Compliance certifications and references.

IV. EVALUATION CRITERIA

Proposals will be evaluated based on:

- Curriculum quality and alignment with Utah standards.
- Instructional support and mentor qualifications.
- Technological capabilities and LMS integration.
- Student success metrics and reporting tools.
- Cost-effectiveness and scalability.

V. TIMELINE

RFP Release Date: 3/24/25

Proposal Submission Deadline: 4/11/25

Evaluation Period: 4/11/25 - 4/17/25

Final Decision and Award Notification: 4/17/25

VI. CONTACT INFORMATION

For questions or submission details, contact:

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Email submissions to: chall@stgacademy.org