

SGA Learner Validated Enrollment Policy

1. Purpose of Policy

1.1 To establish accurate and efficient procedures for tracking attendance and participation for students attending classes on campus and through distance learning models.

2. Enrollment Measures: Face to face program

2.1 A student is counted as enrolled in the SGA on campus academic program as long as the student does not have ten consecutive unexcused absences.

2.2 Attendance for a student attending a synchronized program will be recorded in the same manner as a student enrolled in a face to face program

3. Enrollment Measures: Distance Learners

3.1.1 To be eligible for continuing enrollment in SGA's distance learning program, students must complete three of the following on a regular basis:

3.1.2 Log in to independent courses at least three times a week.

3.1.3 Complete and turn in 70% of assigned work on time in a weekly period.

3.1.4 Students will be on pace in at least half of their enrolled courses.

3.1.5 Attend live streamed courses during the live broadcast.

3.1.6 Conference remotely or in person with the Head of Digital school or Dean of Students once every two weeks.

3.1.7 Complete a minimum of 10 hours per week log in time on the digital platform.

3.1.8 Demonstrate progress toward academic goals as determined by the Head of Digital school, Dean of Students, or digital instructor.

4. LEA Documentation

4.1 The Dean of Students at SGA will review on campus student attendance weekly to insure accurate accounting of students eligible for continuing enrollment status at SGA.

4.2 The Head of Digital School will monitor enrollment measures for distance learners every ten days and report enrollment eligibility to the Dean of Students, who will then account for distance learning students' enrollment eligibility.

4.3 The Head of Digital School and Dean of students will keep a communication log detailing communication dates and times with remote learners.